**KICE Governing Council Meeting**

**Venue: Parndana Campus**

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| **Date:** | 13/09/2022 | **Start Time:** | 6.51pm | **End Time:** | 8.33pm | **Location:** | Parndana Campus |
| **Chairperson:** | Karleah Berris | | | **Guest(s):** |  | | |
| **Principal** | Peter Philp | | |
| **Members** | **Parent Members:** Pat Hodgens (Deputy Chair), Craig Oates (Treasurer), Lisa Collins, Sarah Were, Kylie Velder, Barb McKimmie,  **Community Rep:** Maree Baldwin  **Staff Reps.** Scott Milne (Secretary), Claire Mincham-Trowbridge, Alex Smith (Parndana HOC)  **Student Reps.** Lani Edwards & Shannon Davis | | | | | | |

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| **Item No** | **Time mins** | **Agenda** |  | **Key Issues/Discussion Dot Points**  **(record at the meeting)** | **Decision/Action Summary**  **(record at the meeting)** |
|  | 6.51pm | **Welcome**  **Acknowledgement of Land** |  |  |  |
|  | 6.52pm | **Apologies/Absent**  Quorum is majority of filled positions. Half plus 1. |  | Apologies: Craig Oates & Sarah Were  Absent: Lisa Collins & Claire Mincham- Trowbridge |  |
|  | 6:52pm | **Confirmation of Previous Meeting Minutes** (attached)  To confirm the minutes of previous meeting, provided as an attachment.  Recommendation  That the minutes of the GC meeting held 21st of June and 16 August 2022 are confirmed as a true and accurate record of proceedings. |  |  | Karleah moved that minutes from the last two meeting be confirmed.  Peter Seconded.  All agreed. |
|  | 6.53pm | **Business Arising from last Meeting** |  | * Karleah has contacted Deb Davis re crossings. | **Previous actions:**   * Retiring staff gifts – update * Tasks completed (email to KICS re: school crossings and joint letter in progress, Newsletter article to raise awareness around teacher shortage, Pat Hodgens parent panel rep, school has advertised for another canteen staff member)   **Actions**  Karleah to work on email with Deb re crossings. |
|  | 6.55 pm | **Principal’s Report**  Recommendation  That Governing Council note the report |  | Report available on GC portal.   * Peter added verbally – Louise and Peter met with Penneshaw Year 8 families to discuss the Year 9 shift to Kingscote in 2023. Families had mixed feeling. Survey has been sent out to wider Penneshaw Campus community. | **Action:**  Scott moves that we accept this report  Karleah Seconded. |

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|  | 7.18pm | **Finance Committee Report – Meeting Date** (attached)  To receive the report from the Finance Committee arising from the Finance Committee Meeting held and consider any recommendations.  Recommendation  That Governing Council note the report |  | Report emailed through by Peter.  Debt collection needed for three families across KICE.  M&S fees discussed at last meeting will not be increased to cover staffing. Executive leadership seek approval for a 6.5% increase to M&S charges. This increase is to be approved by the department and presented at the next meeting. | **Previous action**:  More detail sought on School M&S charges and proposed increase. Peter to discuss in Craig’s absence.  **Action:**  Peter to find out more information about this before GC approves debt collections.  Peter moved to support Executive Leadership to send increase request to department.  Karleah seconded.  Scott moves that we accept this report  Karleah Seconded. |
|  | 7.38pm | **Canteen Committee Reports** (attached)  To provide the Kingscote Campus Canteen report  Recommendation  That the governing council... |  | Lily sent out via email.   * Lucy happy to support KICS request. | **Previous action:**   * Canteen and request by KICS to use facilities – update on conversations   **Action:**  Peter to talk to Lucy about the amount of work in the long run with KICS request.  Scott moves that we accept this report  Karleah Seconded. |
|  | 7.45pm | **Transport Committee (Attached)**  To provide the report from the meeting held  Recommendation  That the governing council… |  | Tracey said the new route only affects one family and the family see it as a positive.  Peter summarised transport minutes:   * Pay issues being followed up * 1 x Parndana route patchy * Duncan route approved. | **Previous action**:   * Scott to check with Tracy parents happy with new bus route   **Action:**  Peter to mention crossing issues to Transport Committee**.**  Scott moves that we accept this report  Karleah Seconded. |
|  | 7.53pm | **Head of Campus Report**  Parndana Head of Campus  Recommendation  That Governing Council note the report |  | Emailed out. | **Action:**  Scott moves that we accept this report  Karleah Seconded. |
|  | 8:10pm | **Agenda Items** |  | 1. Karleah to provide a brief summary of the roles and responsibilities of GC members, as provided by the Department and provided in the online GC training. 2. Peter spoke about the idea of revisiting the KICE values in the future. | **Previous action:**  **Action:**  Karleah to send out presentation about roles and responsibilities to GC members to look at in their own time. |
|  | 8.15pm | **Any other Business** |  | * Providing Lilly Griffith with Police Check and Responding to Abuse and Neglect Certificates. * Barb raised an observation about the fact that KICE does not teach a language other than English. |  |
|  | 8.30pm | **Future Meeting Dates** |  |  | Next time:  Week 4, Term 4 at Penneshaw Campus  8 November 2022 |