

KICE Governing Council Meeting

Venue: Parndana Campus

Date:	24/05/2022	Start Time:	6.49pm	End Time:	9.20pm	Location:	Parndana Campus
Chairperson:	Karleah Berris			Guest(s):			
Principal	Peter Philp						
Members	<p>Parent Members: Pat Hodgens Deputy Chair), Craig Oates (Treasurer), Lisa Collins, Sarah Were, Kylie Velder, Barb McKimmie, Community Rep: Maree Baldwin Staff Reps. Scott Milne (Secretary), Claire Mincham-Trowbridge Student Reps. Guests as per invitation</p>						

Item No	Time mins	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Decision/Action Summary (record at the meeting)
1.	6.30pm	Welcome Acknowledgement of Land		
2.	6.49pm	Apologies/Absent Quorum is majority of filled positions. Half plus 1.	Apologies: Maree Baldwin Absent:	
3.	6.53pm (1 mins)	Conflict of Interest/GC responsibilities A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school. Penalty \$5,000.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any? <ul style="list-style-type: none"> • Karleah pointed us to online document around these responsibilities. • 	
4.	6.54pm (1 mins)	Confirmation of Previous Meeting Minutes (attached) To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u>		Moved Craig that the minutes of the GC meeting held 29 th of March, 2022 are confirmed as a true and accurate record of proceedings. Seconded by Claire

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5.		Business Arising from last Meeting		None	
6.	6.55pm (19 mins)	Principal's Presentation Presentation on how KICE fits in to department structure		<ul style="list-style-type: none"> • New Minister for Education Hon. Blair Boyer MP • New Chief Executive - Martin Westwell • SA gov schools are divided into 1 of 30 portfolios – KICE is in Noarlunga 1 Portfolio • Portfolios are made of Partnerships – KICE & KICS make up our partnership. • Portfolios are overseen by a Local Education Team who visit KI twice a term. • External School Reviews occur every 3 years. • Peter shared the three KICE ESR directives. • Peter shared KICE's School Improvement Plan goal and challenge of practice. • KICE is using the Big 6 to improve reading. • Peter shared KICE Leadership structure. 	Peter to organise information to come home to parents about the SIP.
7.	7.14pm (10 mins)	Principal's Report Recommendation		<p>Principal report distributed. Are there any matters arising?</p> <ul style="list-style-type: none"> • Ongoing issues – Department seems slow to move on staffing issues. This is disheartening for staff, and is not good for behaviour management, staff wellbeing or for students and parents. Could Governing Council address this with the department? • Concrete timelines around staffing requested from DfE. • Decisions around staffing were to be made shortly. • Karleah acknowledges the teachers for extra work they are putting in at the moment to cover staffing issues. 	<p>Barb Moved that the Principal's report (provided as attachment) be noted. Craig Seconded CARRIED</p> <p>Karleah to raise staffing concerns with Education Director Tim Mcleod.</p>

				<ul style="list-style-type: none"> Mentioned that there has been a lot of background work that has occurred and thanked Karleah for her acknowledgement. 	
8.	7.21pm (10 mins)	<p>Finance Committee Report – Meeting Date (attached) To receive the report from the Finance Committee arising from the Finance Committee Meeting held DATE, and consider any recommendations. <u>Recommendation</u> That governing council note the report</p> <p>That governing council ... (as advised by the finance committee in their report, attached)</p>		<ul style="list-style-type: none"> Last meeting we approved the budget for this year. This report includes two large expenditures from last year. Both are for maintenance funding. Alex Gordon has asked us to reapprove the funding. Some parents have students doing apprenticeships offsite and have asked to have reduced school fees. Peter has followed this up already. 	<p>Craig moved that the we approve the amended budget for this year. Seconded by Barb CARRIED</p> <p>Barb Moved that governing council note the report provided by the Finance Committee following the Finance Committee meeting held DATE (provided as attachment). Craig Seconded CARRIED</p> <p>Peter to speak to Alex about putting the Finance report on the Governing Council portal.</p>
9.	7.35pm (5 mins)	<p>Canteen Committee Reports (attached) To provide the Kingscote Campus Canteen report and... <u>Recommendation</u> That the governing council... Note, or action?</p>		<p>Craig shared Canteen Finance Report – Canteen traveling well financially. Are there any matters arising?</p> <p>Canteen manager request for extra reimbursement due to extra pressures / work created by extra events, COVID and lack of support staffing</p>	<p>Barb Moved that governing council note the report provided by the Canteen Kingscote campus. Craig Seconded CARRIED</p> <p>Claire to ask Canteen Committee for a report.</p> <p>Pat moved that the we approve a one-off contract to cover the extra hours that Lucy put in during Term 1. Seconded by Peter CARRIED</p>

			<ul style="list-style-type: none"> Governing Council needs to become aware of the conditions of Canteen Managers contracts so that there is more transparency. Can a smaller contract for the busy period be made to cover the extra work? <p>Slushie machine – email from Evie Pratt</p> <ul style="list-style-type: none"> Evie has questioned why the Slushie machine it is operating in Term 2 and 3? Craig believes that the slushie machine is on its way out and will not be replaced. There seems to be no policy around this. 	Karleah to follow up with Lilly for response to Evie.
10.	7.50pm (5 mins)	Transport Committee (Attached) - Nomination of committee To provide the report from the meeting held DATE <u>Recommendation</u> That the governing council... Note, or action?	Transport meeting minutes read. Are there any matters arising? <ul style="list-style-type: none"> Update about privatisation - Still being considered Department will rotate buses on/off island to be look at more quickly. Letter regarding bus route change from parent – been sent to department. Department has responded to parent. Another response was sent to the department. School of choice is not a factor in determining bus routes. 	Craig Moved that governing council note the report provided by the (list each CAMPUS) Barb Seconded CARRIED Rolled over to next meeting to discuss further with information from parent and Tracey. Parent to redirect email to Governing Council
11.	8.12pm (10 mins)	Head of Campus Report To. <u>Recommendation</u> That the governing council...	Report distributed.	Barb Moved that governing council note the report provided by the (list each CAMPUS) Craig Seconded CARRIED

12.	8:20pm (30 mins)	Agenda Items	<p>Advertising of OSHC Site Assistant Director</p> <ul style="list-style-type: none"> • They have asked for support with advertising the position. • This is already happening. <p>Bullying concerns expressed by parents</p> <ul style="list-style-type: none"> • Middle Years Students • Bullying policies are available on Governing Council portal and on the KICE website – we need to direct parents to these. • Lisa mentioned having a ‘team around the child’ can be a good solution for some of these issues. • Reviewing the anti-bullying policy suggested. • The need for victims to not feel revictimised • Suggested that Governing Council could ask for the Sports Clubs’ support with this. • Suggested tapping into anti-bullying resources to help teachers and parents. <p>Building Parent and Community Partnerships through GC Initiatives – KICE Grounds.</p> <ul style="list-style-type: none"> • 	<p>Peter to speak to Executive Leadership and Middle Years Leaders to see how they feel we are going with behaviour/wellbeing.</p> <p>Claire moves that we all re-read the anti bullying policies to discuss next time and make staff aware that we are going to be discussing this. Seconded by Karleah Carried</p> <p>Karleah and Peter to meet to come up with action plan.</p> <p>EL / GC Staff reps will send out a survey to staff.</p>
13.	9:15pm (10 mins)	Any other Business	<ul style="list-style-type: none"> • Student Reps • Reconciliation Week -Staff have been emailed a list of activities to run • 	<p>Karleah to look into the rules and get back to GC</p>
14.		Future Meeting Dates	<ul style="list-style-type: none"> • 21st of June 2022 	<p>Next time:</p> <ul style="list-style-type: none"> • Look at canteen duties/contract • Parndana bus route