

KICE Governing Council Meeting

Venue: Kingscote Campus

Date:	29/03/2022	Start Time:	6.30pm	End Time:	8.05pm	Location:	STEM Room – Kingscote Campus
Chairperson:	Peter Philp			Guest(s):			
Members	Peter Philp, Kathryn Harrison, Alex Smith, Louise Snowball, Alex Gordon, Scott Milne, Lisa Collins, Karleah Berris, Pat Hodgens, Sarah Were, Barb McKimmie, Maree Baldwin, Claire Mincham-Trowbridge, Kylie Velder, Craig Oates, Scott Ellson						

Item No	Time mins	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Decision/Action Summary (record at the meeting)
1.	6.30pm	Welcome Acknowledgement of Land	Staff Reps: Claire Mincham Trowbridge, Scott Milne Parent Reps: Kylie Velder, Craig Oates, Barb Mckimmie, Pat Hodgens, Karleah Berris, Lisa Collins, Sarah Were Community Rep: Maree Baldwin	Code of conduct and Vaccination Processes to be sent out by Peter.
2.	6.30pm	Apologies/Absent Quorum is majority of filled positions. Half plus 1.	Apologies: Absent:	
3.	6.43pm (1 mins)	Conflict of Interest A councillor must not take improper advantage of the position of councillor to gain, directly or indirectly, a personal advantage or an advantage for any associated person, which might cause detriment to the school. Penalty \$5,000.	Members are reminded of their responsibilities to disclose that nature of any interest. Are there any?	
4.	6.44pm	Confirmation of Previous Meeting Minutes (attached)		

	(2 mins)	To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u> That the minutes of the GC meeting held DATE are confirmed as a true and accurate record of proceedings.			
5.		Business Arising from last Meeting		Are there any matters arising? Question: Can the community rep chair? Only if a parent rep is unable to do so. Can TRTs be the chair? No	
6.	6.46pm (10 mins)	Appointment of Office Bearer – Secretary, Treasurer and Chair Person		The following nominations were received. Nomination for treasurer: Craig Oates Nomination for secretary: Scott Milne Nomination for chairperson: Karleah Berris (for Term 2) Nomination for deputy chair: Pat Hodgens	Peter moved a motion that Craig Oates is appointed as the treasurer. Seconded by Claire Mincham-Trowbridge. Peter moved a motion that Scott Milne is appointed as the secretary. Seconded by Claire Mincham-Trowbridge. All in favour. Peter moved a motion that Karleah Berris is appointed as the chair person. Seconded by Lisa Collins. All in favour. Peter moved a motion that Pat Hodgens is appointed as the deputy chair. Seconded by Karleah Berris. All in favour.
7.	6.56pm (5 mins)	Principal's Report To. <u>Recommendation</u> That the governing council...		Principal report distributed. Are there any matters arising? Are they well attended?	Maree moved a motion to accept this report. Seconded by Claire. All in favour.

				Yes, well attended. New system to book online. Parents can attend by video link up.	
8.	7.01pm (19 mins)	<p>Finance Committee Report – Meeting Date (attached) To receive the report from the Finance Committee arising from the Finance Committee Meeting held DATE, and consider any recommendations. <u>Recommendation</u> That governing council note the report</p> <p>That governing council ... (as advised by the finance committee in their report, attached)</p>		<p>Finance report/2022 budget distributed</p> <p>Are there any matters arising?</p> <ul style="list-style-type: none"> We are on target to meet the 5% RES. Peter & Craig have had a looked closely at the budget and no issues were found. Question: Are salary allocations inclusive of super? Yes. Salaries are cost to the school not teacher’s salaries. Governing council would like to acknowledge the work that Alex Gordon has put into the budget in her role as the KICE business manager. Have we received negative feedback about the increase in school fees this year? No Last year Alex gave comparisons between our school’s increases and schools on the mainland. Our fee increase is very low by comparison. Has there been an increase in school card applications? Can we get the stats? School continually encourage school card applications. 	<p>Craig moved that governing council note the report provided by the Finance Committee following the Finance Committee meeting held (provided as attachment). Seconded by Maree CARRIED</p> <p>Peter to follow up school card question with Alex Gordon.</p>
9.	7.20pm (3 mins)	<p>Canteen Committee Reports (attached) To provide the Kingscote Campus Canteen report and... <u>Recommendation</u> That the governing council... Note, or action?</p>		<p>No report. Peter discussed with GC</p> <p>Canteen is continuing to make a good profit. Kingscote is very fortunate to have Lucy.</p> <p>Are there any matters arising?</p> <ul style="list-style-type: none"> 	<p>Maree moved that governing council note the report provided by the Canteen Kingscote campus. Seconded by Claire CARRIED</p>

10.	7.23pm (12 mins)	Transport Committee (Attached) - Nomination of committee To provide the report from the meeting held DATE <u>Recommendation</u> That the governing council... Note, or action?		<p>Transport meeting minutes read.</p> <ul style="list-style-type: none"> • A review is being conducted • Intention into put out an expression of interest to privatise some bus runs • Privatisation is common. <p>Are there any matters arising?</p> <ul style="list-style-type: none"> • At last governing council it was discussed that the issue with maintenance is on island. The question has been asked if we can fix the maintenance on island rather than privatise. • Peter has passed on concerns. Ugly dog and Sealink will be looked into. • Someone from the DfE is happy to link in with governing council to discuss. • Concerns around the urgency of safety. • The old governing council has discussed the idea of replacing the Daewoo buses with Volvo buses. DfE has said there are not enough of the Volvo buses to do this. 	<p>Maree moved that governing council note the report provided by the Transport Committee. Seconded by Claire CARRIED</p> <p>Peter to coordinate this meeting with DfE and attempt to have a Teams meeting before the end of term.</p>
11.	7.35pm (7 mins)	Head of Campus Report To. <u>Recommendation</u> That the governing council...		<p>Report distributed. Are there any matters arising?</p> <ul style="list-style-type: none"> • • • 	<p>Maree moved that governing council note the report provided by the Kingscote Head of Campus Seconded by Claire CARRIED</p>
12.	7.42pm (4 mins)	Agenda Items		<ul style="list-style-type: none"> • NONE 	
13.	7.46pm (18mins)	Any other Business		<ul style="list-style-type: none"> • Feedback from parents about sponsorship from Sealink and allocation. Ferries times that are allocated are often booked. A suggestion has been made that Sealink open this sponsorship allocation to any time. 	<p>Peter to discuss Sealink issue with Executive Leadership this Thursday.</p>

				<ul style="list-style-type: none"> • Last year we discussed taking a group photo. Can we do this? • Sway could be an option to let people know who is on governing council this year. • A reminder to parents and staff about what business can be raised at governing council. • A question has been raised about Centenary Avenue. This needs to be discussed further. • Peter to talk about School Improvement Plan at next GC meeting. Our new ED would also like to meet with us at some point. • The governor may be at Parndana Campus next Tuesday 5th of March. 	<p>Governing council members to send photos through to Lily Griffiths.</p> <p>Claire to send an email to KICE staff to inform them of staff reps.</p> <p>School improvement plan to be added to next meeting's agenda.</p>
14.		Future Meeting Dates		<ul style="list-style-type: none"> • Tuesday, Week 4 – 24th of May • Parndana Campus at 6:30pm 	